

NOTES FROM VESTRY MEETING

October 17, 2011

(The Minutes of Vestry meetings, prepared by the Clerk, record the official actions of the Vestry. Vestry Notes are a communication to the congregation, to let everyone know what is going on at St. Paul's.)

At the Vestry meeting, the following topics were considered:

ACTIVITIES:

- Fall-O-Ween is October 29 in the afternoon.
- November 13 is Celebration Sunday, with a single 9:00 service followed by a hosted brunch. Parishioners will turn in their pledges for 2012 during the service.
- Bishop Glasspool will do the official Bishop's Visitation on November 21.

FACILITIES:

- The front water leak is fixed, and now Bart Deusler will work on fixing the lawn sprinklers.
- Debbie Magnussen is heading the Parish Hall Renovation Committee.
- Bart Duesler is investigating possible designs for the church front door area and bell location.
- The Pre-School proposed using the Parson's Place building as an Art Studio for their students, as well as creating a gathering place for parents and families to socialize before and after school. The Vestry accepted the proposal in principle and requested that a detailed operations plan be submitted at the next Vestry meeting.

FINANCES:

- The Finance Committee conducted a detailed mid-year review of the budget. As of September, we are \$17,000 behind budget and if no changes are made we will end the year \$20,000 in the red. Primary cause is we are under \$24,000 in pledged income. It is very important that parishioners bring their pledges current.
- Taste of St. Paul's netted \$33,128.
- Wardens Jug has not been counted yet.
- To improve the internal controls, we are seeking a volunteer to conduct the monthly reconciliation of the bank and credit card statements.
- In the absence of a Treasurer, the Finance Committee is operating in the capacity of Treasurer.

MISCELLANEOUS:

- The Vestry approved the 2012 Preschool Budget.
- The new website should "go live" in the next few weeks.

PRIEST-IN-CHARGE REPORT:

- Pastor Kay is working on parish organization for the coming year. A new Budget Request Form is being sent to staff and leaders of all ministries/activities, requesting information on planned activities and related budget for each month of 2012. The form is due back Nov. 7.
- Bishop Bruno has asked Pastor Kay to help plan the Diocesan Ministry Fair, which will be held in March 2012 at Campbell Hall in North Hollywood.

Submitted by Maryruth Storer, Vestry Communications

C e l e b r a t i o n C o m m u n i t y C o m p a s s i o n

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